

Admission Process

1 Transfer Process

If you would like to transfer your child to an elementary or a junior high school in Japan, please visit the Board of Education, Division of School Administration with someone who speaks Japanese.

They will give you a date for you and your child to visit the school and receive an orientation from the principal or the homeroom teacher regarding school rules or materials your child will need.

2 Admission Process

If you would like your child to start in April (beginning of the school year), the Board of Education will mail you the notification in September the prior year. Please bring this to the Board of Education, Division of School Administration to begin the procedure.

<Timeline until the Entrance Ceremony>

Month	Elementary School	Junior High School
November	Physical Exam Information will be mailed.	
Mid-December	Admission Notification Please keep this until the entrance ceremony.	
January-February	Admission Orientation Admission information will be given.	
April	Entrance Ceremony Please bring the admission notification and go to the school with your child.	

*** Please contact the Division of School Administration if the parent/guardian wants to transfer their child but is unable to register their residence.**

Contact: Sagamiara City Board of Education, Division of School Administration
(Office of Admission)
Phone: 042-769-8282